

# **PANAGA GOLF CLUB**

**ANNUAL GENERAL MEETING – 2000**

**WEDNESDAY 25<sup>TH</sup> APRIL 2001**

**AT 7.00pm**

**VENUE: PANAGA CLUB PELANGI ROOM**



**AGENDA:**

- 1. TO ADOPT THE MINUTES OF THE AGM HELD ON THE 26<sup>th</sup> March 2000**
- 2. MATTERS ARISING FROM THE MINUTES OF MEETING**
- 3. ANNUAL AND FINANCIAL REPORT 2000/2001**
- 4. ANY OTHER BUSINESS**
- 5. ELECTION OF COMMITTEE MEMBERS FOR 2001/2002**
- 6. ANNOUNCEMENT OF MD's/CA's APPOINTMENT OF CAPTAIN AND VICE CAPTAIN**

**A quorum of the AGM shall be 10% of the registered members of the Panaga Golf Club, provided a majority of those presents are full members of the Panaga Club. If the quorum is not present the meeting shall be adjourned under the provision of Section 10(b) of the Constitution & Rules of the Panaga Golf Club.**

**Resolution and election of the Committee Members will be decided by vote according to Section 8(f) and Section 10(g) of the Constitution & Rules of the Panaga Golf Club**

**PANAGA GOLF CLUB**  
**MINUTES OF THE ANNUAL GENERAL MEETING**  
**SUNDAY 26<sup>th</sup> March 2000**  
**VENUE: PANAGA CLUB PELANGI ROOM**

**Committee Members present:**

Hon. Captain	Roslie Bin Bakar
Hon. Vice-Captain	Freddie Wong Choon Wah
Hon. Secretary	Ibrahim Hj Mahmud
Hon. Competition Secretary	Frankie Ong
Hon. Groundsman	Michael Leong
Hon. House Member	Hj Mohammad Bin Hj Dawok
Hon. Lady Member	PAH Noorashikin PA Saffiuddin

**Apology:**

Hon. Treasurer	Abd. Halim Hj Md. Spawi
Hon. M'ship/H'cap Secretary	Roland Lee
Hon. House Member	Abd. Latip Hj. Ahmat
Hon. Lady Captain	Zainab Hj Ali
PGC Pro	Mohd Daud Abdullah @ David Hernandez

---

At approximately 14.15 hrs the Hon. Captain officially declared the meeting open. In his opening remarks, Hon Captain welcome and thanks everyone for their attendance and also for all their support throughout his 28 mths in office.

**1. Minutes of the 1999 AGM held on 7<sup>th</sup> March 1999 were taken as read and adopted.**

Proposed by : Pg Hj Md Yassain PAH Hashim  
Seconded by : George Teo

**2. Matters arising from 1999 Minutes of Annual General Meeting**

**PGC Account**

The PGC account is now back to normal and is made available for members to view after 3 consecutive AGM without proper account report. The details and summary of the account was discussed and brief to the members, which was later agreed and adopted by members.

Proposed by: Roy Witteven

Seconded by: Peter Kenyon

**3. Annual Report 1999**

The 1999 Annual Report was structured as per the previous format. The highlights were read by the Captain and followed by the rest of the committee members present. (Refer attached committee reports for more details).

**4. Any other business**

a) Closure of Back Nine

Effective 27<sup>th</sup> March 2000, the back nine will be closed approximately for 2 mths for the repair and remedial work. The remedial work will be divided into three phases:

1. Phase One (Remedial One) - Immediate repair on major damaged area;
2. Phase Two (Remedial Two) - Installation/upgrade of gratings and subsoil drainage;
3. Phase Three (Remedial Three) - Upgrade of greens (which are low), tee-boxes and putting up additional water entrapment.

The work will be carried out concurrently with other nearby holes. The schedule and progress report of the work will be made available for members to view at the Golf Shop.

b) Claim Settlement/Remedial Work

There was a threat of court suit from the golf course maintenance contractor to recover some B\$211k deducted from contractor bills and B\$80k for additional work done during 1999. The claim resulted mainly due to the Green Committee not following right procedures and failing to hold monthly meeting with the contractor to resolve routine and dicey issues. A negotiation with the golf course maintenance contractor was held to resolve the issue. With the approval from senior management, the following agreement was agreed:

- ✓ Pay 50% of the deductions (B\$106k)
- ✓ Discard any claim against additional work done (B\$80k)
- ✓ Award contract for golf course remedial work (necessitated by damage due to heavy flooding) at a cost of B\$243k
- ✓ Award management of practise range
- ✓ Award golf course contract for additional 2 years
- ✓ Award management of the golf shop
- ✓ Award management of Half Way House

The settlement of the amount claimed (B\$106k) will be incurred by PRS/5 (BSP). As requested by senior management, the PGC accumulated division funds will be used to partially fund the cost of remedial work. In addition, a budget was acquired from PRS/5 (BSP) and Panaga Club to fund the remedial work.

c) Committee re-structured

In view of the difficulty in filling up committee position, it was proposed to combine both the posts of Hon House member and Hon Friday member to become the Hon House/Friday member. Proposal was accepted and approved by the members present.

4. Election of Committee Members for 2000/2001

The PGC Committee Members were announced as follows:

Hon. Secretary	Abd Halim Hj Md Spawi	elected unopposed
Hon. Competition Secretary	Frankie Ong	elected unopposed
Hon. M'ship/H'cap Secretary	Ibrahim Hj Mahmud	elected unopposed
Hon. Treasurer	Vacant	
Hon. House/Friday Member	Abd Latip Hj Ahmat	elected unopposed
Hon. Groundsman	Omar Hj Yusof	elected unopposed
Hon. Lady Captain	PAH Noorashikin PA Saffuddin	elected unopposed
Hon. Lady Member	Ann Gret Erikson	elected unopposed

5. Announcement of MD's/CA's appointment of Captain and Vice-Captain

For office term 2000/2001, Roslie Bakar and Freddie Wong Choon Wah were re-appointed as Captain and Vice Captain, respectively, which was announced by the Captain.

As there is no other to be discussed, the meeting was adjourned around 15.45 Hrs.

## PGC 2000 ANNUAL REPORT

### HONORARY CAPTAIN

#### Roslie Bin Bakar

It is a great honour to have been re-appointed to this post for the third consecutive year. This opportunity was used continuously monitor and improve the activities within the section.

With regards to the Golf Course Maintenance, the first 6 months was spent at the golf course remedial work necessitated by damage due to heavy flooding at the end of 1999. During this period, major changes were made i.e. additional water cachements, raising the low-lying fairway and green to anticipate for any future flooding. There was also a threat of a court suit from the golf course maintenance contractor. As the result and part of the settlement disputed, the management of half way house, driving range and Pro shop were included in the Golf Course Maintenance contract as approved by Senior Management.

On the tournament aspect, a numbers of sponsorship tournament and monthly medals have been organised although the number of participation has been discouraging. The 35<sup>th</sup> Panaga Open Amateur Championship was a great success. This year marks a return of the 23<sup>rd</sup> HELIX Brunei Amateur Open Golf Championship to Panaga Golf Club being the first Brunei Open for the Millennium and after the course has undergone a major renovation. The response was encouraging both the local and from outside players. Many thanks to all the sponsors namely, Brunei Shell Petroleum Co. Sdn. Bhd, Brunei Shell Marketing Co. Sdn Bhd, and other major sponsors. Not forgetting the efforts form those involved namely the PGC committee both men and ladies, PGC members, staffs and management of Golf Club and Panaga Club, to them sincere thanks for the time and contribution in making the event a major success.

Last but not the least, I would like to express my sincere appreciation and gratitude to all the Committee members, BSC management, Golf shop staff, Panaga Club management, Brunei Darussalam Golf Association (BDGA), sponsors, PGC members and individuals for all their continuous support and dedication during my term in office. I hope this will continue over the coming years.

My best wishes to the new committee and happy golfing!!!

### HONORARY VICE CAPTAIN

#### Freddie Wong C W

I was re-nominated as the Vice-Captain for the year 2000. The year 2000 started with the closure of Back Nine (Raja Udang nine) for major remedial work due to heavy flooding. Upon completion of the Back Nine, the minor remedial work on the Front Nine was carried out. The Back Nine was fully recovered just in time for the 35<sup>th</sup> Panaga Open. The remedial work on the Golf Course resulted in a challenging course to play with elevated greens, water cachement and raising of the low laying areas on the Fairways and around the Greens.

#### HSE :

1. The Safety Fencing near the 2<sup>nd</sup> Green :

This was requested by HSE/4 to prevent stray golf balls from hitting cars at the main road.

2. Lightning Strike Alarm System :

This was installed in the Golf Shop to warn the golfers to seek shelter should the alarm be activated. This indicates that the lightning strikes are in the vicinity of five kilometres away.

The alarms are as follows: One long continuous blast - To abandon game and seek shelter.

Three short blast - All Clear

Golfers are advised to adhere to the alarm for their own safety.

Lastly, I welcome the incoming Management Committee and a big thank you for the outgoing Committee. I do hope that the outgoing Committee can concentrate more on their golf and forget about the hardship encountered during voluntary services they had put in for the past one year.

## HONORARY SECRETARY

### Abd Halim Hj Md Spawi

Monthly meetings were held regularly and whenever situations demanded. All minutes of meeting are filed at the golf shop/office. Meetings were also held in preparation for the 35th Panaga Open 2000 and the 23<sup>rd</sup> HELIX Brunei Open 2000. Both were successfully organised and carried out in 3 days with participants from neighbouring clubs and countries taking part. The PGC and Organising Committees would like to thank all the sponsors, volunteers and participants for making the event a success and a memorable one. We hope for your continuous support in the near future.

A major set back for the PGC overall performance in 2000 was the floods which subsequently led to the closure of the golf course for half of the year (and many of us have to endure playing less round of golf). This closure was necessary to enable remedial works to be carried out at both nines. Nevertheless, the Committee is extremely grateful to all members who showed tremendous patience and co-operation during these trying times.

The strategy for acquiring a new Golf Professional were presented to the Club President and was supported. It was very unfortunate that Mr Garry Overy were engaged only for a short period. After the Panaga Open Gary submitted his request for additional terms and conditions (ie increased on salary, eligibility to play in PGC golf competitions, exclusion from golf marshall/referee duties etc). These were not accepted.

Another potential Golf Pro was interview and in general all terms and conditions were agreed in writing. However, due to circumstances beyond our control (work permit application), the Golf Pro cannot wait and has taken up employment elsewhere in the region.

PGC also contributed to the weekly Panaga Club circular where PGC Competition Program & Results, Announcement of new/updated ruling, etc are published. All members are advised to refer to the weekly circular and PGC notice board for the up to date information. There have been concerns from members that notices in the Club circular were late. This is beyond PGC control. Any late or urgent notice will be put up on the PGC Notice Board or the starter hut. A good suggestion is a monthly PGC newsletter. I hope the new office bearers will take up this suggestion.

Several complaint letters from members mostly complaining etiquette of other fellow golfers were received and considerations were taken before appropriate disciplinary action were carried out. There are also unfortunately complaints from neighbouring reciprocal clubs regarding PGC members' conduct. These were acted on by the Committee. In some cases warning letter have been issued and new ruling implemented.

In principal the Committee welcome complaints & constructive suggestions (in writing only) that help to improve the general administration and facilities of the Golf Club.

Congratulation to all of them for achieving the Hole in One feat!

Pg Hj Md Yassain PA Hj Hashim  
Arthur Tan  
Yap Chow Tun  
Hussain Hj Ibrahim  
Abd Majid Kassim

It has been an honour to have been elected as the Honorary Secretary for the 2000/2001 term and to all golfers many thanks for your continuous support, enjoy your golfing and to the incoming new PGC committee congratulations and the very best of luck.

## HONORARY COMPETITION SECRETARY

### Frankie Ong

For the year 2000 the following competitions were held at PGC.

March - AGM tournament  
June - Solidarity Classic  
July - Two monthly medals which includes the club championship qualifying rounds

Captain's prize tournament was also held after a long absence.

August - World cup of golf  
35<sup>th</sup> Panaga Open

September- HSBC  
PGC Vs KGM at Miri

October- Megamas Trophy

November- 23<sup>rd</sup> Helix Brunei Amateur Open 2000  
Club Championship with camp followers

December- Year end golf competition

For the initial part of the year, there was not much competition due to the repairs being done on the course and course was opened fully with the Solidarity classic competition in June.

There was late withdrawals of some sponsors towards the end of the year and lack of support from members as far as monthly medals are concerned even with the reduction in entry fee.

My heartfelt thanks and appreciation to Halim and Ibrahim for assisting me when I was unavailable after the 35<sup>th</sup> Panaga Open.

## **HONORARY MEMBERSHIP / HANDICAP SECRETARY**

### **Ibrahim Hj Mahmud**

Since the implementation of the New Handicapping System, PGC handicap is more or less at par with other clubs around the country with the exception to the non-active golfers whose handicap are considered lapse for failing to submit a score cards on regular basis.

To the newly registered members of PGC, our apology for the late / failure in awarding you all with a handicap due to the unavailability of our resident Professional. We are still in the negotiation stage with few candidates but have not come to any agreement so far. On the mean time, we will try to look into this matter on a case by case in awarding you all with a reasonable handicap.

As for the course rating, which is a long outstanding issue, I would like to get your mandate in getting this carried out by the new committee. I belief this is essential especially with the tremendous changes to some of our holes which make it a must for a re rating.

Last but not the least; I would like to thanks all of you for all the support that you all have given during my whole year in this committee.

Wishing you all Happy Golfing.

Ibrahim Hj Mahmud

### **MEMBERSHIP**

The new membership database is now fully implemented which is in line with the Panaga Club Administration and Panaga Club Account Office list.

Details of breakdown are shown as in the table below.

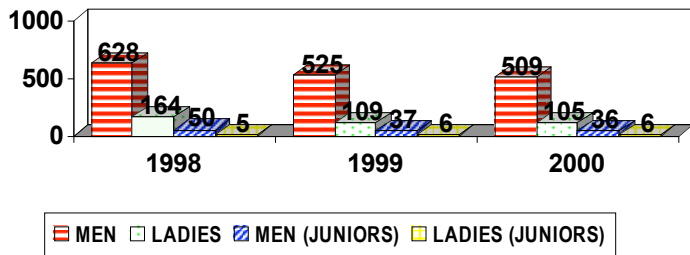
**GOLF SECTION MEMBERSHIP STATISTIC**

	TOTAL	ADULTS		JUNIORS	
		MEN	LADIES	MEN	LADIES
<b>1999 LIST</b>	<b>677</b>	525	109	37	6

**UPDATED TOTAL NUMBER OF MEMBERSHIP UNTIL MARCH 2001.**

NEW MEMBERS	<b>153</b>	110	31	11	1
RESIGN/DELETED	<b>174</b>	126	35	12	1
CHANGE	<b>503</b>	399	74	25	5
<b>2000 / 2001 LIST</b>	<b>656</b>	<b>509</b>	<b>105</b>	<b>36</b>	<b>6</b>

**GOLF SECTION MEMBERSHIP**



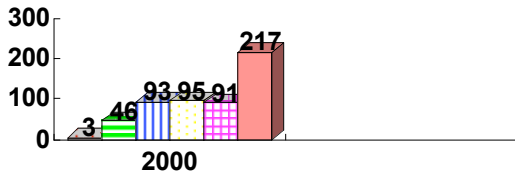
**HANDICAP DATABASE**

Total Registered Men's membership is 545 members with a total of 328 members holding a valid handicap. Table below indicates the breakdown of member as per Handicap Categories.

**Men's Handicap Category**

HANDICAP CATEGORY	HANDICAP RANGE	NO. OF MEMBERS
Category 1	0 to 5	3
Category 2	6 to 12	46
Category 3	13 to 18	93
Category 4	19 to 24	95
Category 5	25 to 36	91
No Handicap	N/A	217
<b>Total</b>		<b>545</b>

**MEN'S HANDICAP CATEGORY**

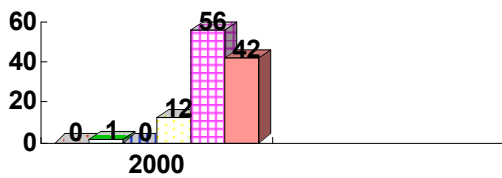


- Category 1 (= or < 5)
- Category 2 (6 to 12)
- Category 3 (13 to 18)
- Category 4 (19 to 24)
- Category 5 (25 to 36)
- No Handicap

**Ladies Handicap Category**

HANDICAP CATEGORY	HANDICAP RANGE	NO. OF MEMBERS
Category 1	0 to 5	0
Category 2	6 to 12	1
Category 3	13 to 18	0
Category 4	19 to 24	12
Category 5	25 to 40	56
No Handicap	N/A	42
<b>Total</b>		<b>111</b>

**LADIES HANDICAP CATEGORY**



- Category 1 (= or < 5)
- Category 2 (6 to 12)
- Category 3 (13 to 18)
- Category 4 (19 to 24)
- Category 5 (25 to 40)
- No Handicap

## HONORARY TREASURER

**Latifah Fouquet**

### **TREASURER FOOTNOTES**

During Q4 1999, the Course suffered some major damages due to the increment weather.

The remedial works amounting to B\$277,186, started in Q1 2000, leading to the closure of all activities during the first semester.

The Balance B/F from the previous year (B\$ 113,000) was reinjected in the remedial scope as requested by Senior Management.

The revenues were directly affected and the Section did not generate income for that period.

In addition, the poor participation of year 2000 Men's Competition in terms of sponsorship and attendance should be noted which constitute to less income to the Section.

The bulk of Panaga Open's revenue contributed towards the pre-tournament cost of the Brunei Open, which was held in August 2000.

All above factors lead to an overall section deficit of B\$41,482.00 for financial year ending December 2000.

In my Treasurer capacity, I would like to personally thank the Pro-shop Staffs especially the Golf Supervisor, Mrs. Salami for their help and contribution in running an accurate book keeping and consolidating the Section accounts. I also thank all my colleagues of the Golf Committee for their trust and support during this hectic year.

Happy golfing to everyone – Quit the whining and pettiness, concentrate on your blessings.

Sincerely,

Latifah Fouquet

## **FINANCIAL REPORT - 2000**

### **1. Income and Expenditure Statement**

The 2000 Income and Expenditure Statement showed a deficit of B\$41k. Detail summary of the Income and Expenditure Statement is attached as Appendix I.

<u>Period</u>	<u>B\$</u>
1997	(44,216)
1998	51,108
1999	61,895
2000	(41,482)*

2001 nett balance as of March 2001 – B\$18,918

### **Special note**

\* Deficit to be reduce by the following charges will be backcharge from :

1. At least 40% of the deficit will be recovered from sale of PGC golf stock.

2. Budget Proposal

	2000	2000	2001/2002
<u>Description</u>	<u>Proposed</u>	<u>Actual</u>	<u>Proposed</u>
Income:			
Subscription	220,000	199,880	210,000
Competitions	50,000	21,931	12,000*
Panaga Open	20,000	30,247	30,000
Brunei Open	-	10,362	-
Ladies Section	8,000	5,330	5,000
Misc. income	30,000	52,993	30,000
Pro Shop	-	-	-
Driving Range	-	5,235	-
Halfway House	-	1,279	-
	-----	-----	-----
	328,000	327,257	287,000

\* Depending on the number of sponsored competition and response to PGC sponsored competition.

Expenditure :

Manpower	160,000	161,333	162,000
Panaga Open	10,000	28,066	20,000
Brunei Open	-	4,188	-
Ladies section	10,000	6,353	4,500
BDGA Levy	7,500	18,533	8,400
Mens' competition exp.	35,000	21,931	18,000
Misc expenditure	20,000	58,001	10,000
Remedial Work	56,000	227,186	50,000
Pro Shop Extension	35,000	-	35,000*
	-----	-----	-----
	333,500	525,591	307,900

PAN/007 Golf course Maint. - 377,645 -  
**@ B\$ 31,290.49 monthly**

**CAPEX (Panaga Club)**

USGA project (% from BDGA)	-	5,143	-
Misc projects (Panaga Club)	56,000*	-	35,000*
Junior golfers scheme	15,000*	-	-
Lightning warning device	25,000	21,658	-
	-----	-----	-----
	96,000	26,801	60,000

Notes :

\*Due to lack of financial support and no Golf Pro, the Belait District Junior Scheme is deferred temporarily.

\* B\$56k proposed budget for PGC project were not supported.

\*2001 – budget allocated 70,000

**HONORARY LADY CAPTAIN**

**Pg Anak HjH Noorashikin Pg A Safiuddin**

Year 2000 was a very eventful year for the Ladies Golf Section. Between May 2000 and March 2001, the Section successfully organised 24 Competitions including Sponsored Competition. The translate to, a number of participants is averaging 18 per Competition. Unfortunately this represents less than 20 % of the total registered lady golfers. I urge more ladies, especially these Wednesday regulars, to join in the Competitions during 2001.

During the year, three Inter-Club Competitions were held. PGC hosted PMGC and RBAF in June and September respectively on both occasions, PGC won comfortably. In June, PGC Ladies also travelled to Miri to play KGM. Although we lost to our host we succeeded in fastening good relationship and strengthening our friendship and convadership.

In the Ladies Club Championship, Priscilla Wong emerged the Champion in the Gross event. Whilst Yong Poh Lian took the Nett event.

In the 35<sup>th</sup> Panaga Amateur Open Championship, Hazel Tan of PMGC took the Overall Gross Winner. In the 23<sup>rd</sup> Helix Brunei Amateur Open Championship, which was held at PGC, on the other hand, the Overall Gross event was won by Priscilla Wong.

In conclusion Ladies golf Section is very much live and kicking of course, this could not have been achieved without active participants of our Ladies golfers, full support from the PGC Main Committee, Panaga Club Management and generosity of the Sponsors. On behalf of the Ladies Section, I thank you all for your support throughout the year 2000 and may this be continued during 2001 and beyond.

Wishing you all happy golfing.

**HONORARY LADY MEMBER**

**Ann Gret Erikson**

It has been a pleasure to serve on the PGC Committee and I thanked all the members for their support and I welcome the new incoming PGC Committee.

### **HONORARY GROUNDSMAN**

#### **Omar Hj Mohd Yusof**

The golf course have been upgrade and repaired following the floods. A lot of improvement projects have been done to the greens, bunkers, ponds and tee boxes. The course is now more challenging and this was apparent in the Panaga Open and Brunei Open held at PGC last year.

I would like to thank you all for your support throughout the year 2000 and I sincerely hope you will continue your support to the new PGC Committee.

### **HONORARY HOUSE & FRIDAY MEMBER**

#### **Abd Latip Hj Ahmat**

Several Friday medals have been successfully done. I would like to thank the sponsors for their valuable and generous support. I would also like to thank the members for their kind support in helping out during the Friday competitions. I hope this good response will continue. Lastly, I wished all the best to the incoming PGC Committee.

### **PGC PROFESSIONAL GOLF**

Vacant

**APPENDIX I****INCOME AND EXPENDITURE STATEMENT FOR THE YEAR ENDING 31<sup>st</sup> DECEMBER 2000**

<b>A/C NO</b>	<b>SECTION</b>	<b>2000</b>	<b>1999</b>
3701	Golf Suspense A/c	-64,132.56	0.00
3702	Men Competition	-9,257.85	12,772.75
3704	Panaga Open	2,181.11	10,270.80
3705	Brunei Open	6,174.09	0.00
3706	Misc Subscription	194,070.00	204,061.60
3707	Misc Income	-5,008.06	248.43
3708	Sundry Expenses	0.00	-899.15
3709	Pro Salary	-24,538.45	-25,040.90
3710	Staff Salary	-136,682.38	-129,738.19
3713	Halfway House	0.00	1,170.96
3714	USGA Project	-4,288.00	-11,000.54
3715	Accumulated Fund Utilised	-112,953.00	
<b>(DEFICITS) / SURPLUS FOR THE YEAR</b>		<b>-154,435.10</b>	<b>61,845.76</b>
<b>ADD</b>	Accumulated Fund b/f	122,953.00	51,107.76
	Accumulated Loss c/f	<b>-41,482.10</b>	<b>112,953.52</b>
<b>ASSETS/</b>	3700 Brunei Golf Association Levy	-18,533.76	-19,627.12
<b>(LIABILITIES)</b>	3711 Charity Fund	0.00	-10,130.00
	3703 Stocks	25,156.50	0.00
		<b>6,622.74</b>	<b>-29,757.12</b>

**LADIES SECTION**

<b>A/C NO.</b>	<b>SECTIONS</b>	<b>2000</b>	<b>1999</b>
3730	Ladies Competition	-1,023.61	-2,347.40
	(Deficits) / Surplus for the year	-1,023.61	-2,347.40
	Balance b/f	4,326.18	6,673.58
	<b>Balance c/f</b>	<b>3,302.57</b>	<b>4,326.18</b>

